***2019 REDBRIDGE GREEN FAIR - STALLS BOOKINGS FORM***

***Sunday 7 July 11.30-6.00pm***

***Please note: this is a different event to our usual one in Melbourne Field! We are excited that we have permission to hold the fair in the lovely setting outside the Cranbrook Centre. The event will be integrated in to the park with some activities by the playground opposite the café. There will be approx. 40 stalls, one music area, children’s activities, environmental workshops, have a go dancing, drumming and Caribbean carnival parade. This event will not have hot food catering or alcohol.***

1. *LOCATION: We are in the small field in front of the Cranbrook Centre (previously Cranbrook Bowls Club) to the left of the Melbourne Road entrance, NOT to the right in Melbourne Field*
2. *It is a smaller scale event with expected 1500 attendance*
3. No gazebos or cars are allowed on the site, so we are providing complementary market stall for all stallholders (on this occasion only!).
4. There will be a drop-off point where you can unload/load your goods which will be a short walk to your stall. The space for this is limited, so it would be best to have a few of.you.
5. There is minimal parking in the park (which you will need to pay online for via Ringo) or find appropriate street parking.
6. You will need to stay for the whole event – we cannot allow people to close down early.
7. This is a community and environmental event and we have a strict ethics code which you must accept. Signing the form means you have read and accept our terms and conditions.

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| --- | --- |
| Stall Name |  |

Stall Holder

Please note that all personal details are held in strictest confidence unless you permit otherwise.

|  |  |  |
| --- | --- | --- |
| Contact Name |  | |
| Address |  | |
| Postcode |  | |
| Email address |  | |
| Phone number(s) |  | |
| social media info you want to share: | | Twitter:  Website:  Facebook page title: |

Data sharing

We occasionally get asked by organisers of similar events for a list of our stallholders. We will only tell them about you if you expressly give permission with a Yes or tick in the box below

|  |  |
| --- | --- |
| Do you give permission for us to pass on your contact details above to other local event organisers? |  |

Stall Content

|  |  |
| --- | --- |
| Description of all goods/services you will offer |  |

Stall Booking

|  |  |
| --- | --- |
| Pitch prices |  |
| Charity/Community/environmental groups/social enterprise | £20 |
| Crafts | £25 |
| Alternative therapies / green businesses | £30 |
| Traders (including pre-cooked cold vegetarian food stalls) | £50 |

Payment

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| Choose from the following payment options :  1. Cheque payable to ‘Redbridge Green Fair Association’ - dropped round to 49 Valentines Road, Ilford.  2. Direct payment to ‘Redbridge Green Fair Association’,  Account No 50004580, Sort Code 08-92-50,  **reference** : **the name of your stall (so we know it’s you)** |

Site Requirements

You will be directed to a spot where you can unload/load. Your car cannot be parked by your stall. You need to find an appropriate place for your car during the fair.

Insurance It is the responsibility of the stallholder to appropriately insure for their public and other liability.

Caterers must enclose a copy of their public liability cover and Health and Safety certificates with this application.

|  |  |  |
| --- | --- | --- |
| Signature/Agreement  By signing (or typing) your name, you are accepting your responsibility for saftey of your stall and have read and accept the event information at top of the form and our ethical code |  | **Date** |

Please return by email to: [redbridgegreenfair@gmail.com](mailto:redbridgegreenfair@gmail.com) or drop round to 49 Valentines Road, Ilford, IG1 4RZ,